



## CanREA OPERATIONS SUMMIT 2023 EXHIBIT SPACE ORDER FORM

February 31 & March 1, 2023  
Delta Hotels Toronto Airport & Conference Centre

**EXHIBITOR DEADLINE: FRIDAY, January 27, 2023**

Tabletop Exhibit space: **\$3,000 per space for CanREA Members/ \$3,500 per space for Non-Members**  
All costs are quoted in Canadian Funds and are subject to 13 % HST.

Exhibitors will receive the following:

An **8' x 8'** space: 6' draped table, two chairs, pipe and draped space (blue drape). Room is already carpeted.  
Two complimentary conference registrations.

*There are 25 exhibit spaces available in the exhibit hall. Space will be allocated on a first-come, first-serve basis.*

COMPANY \_\_\_\_\_

CONTACT \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ PROV. \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

### EXHIBIT SPACE ALLOCATION

Please indicate the preferred location for your exhibit space. Space will be allocated on a first-come/first-served basis.

1st choice \_\_\_\_\_ 2nd choice \_\_\_\_\_ 3rd choice \_\_\_\_\_

**I have read and agree to the terms and conditions outlined below.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CanREA accepts payment by VISA, MasterCard or Amex. Please complete the following and email to <a href="mailto:sales@renewablesassociation.ca">sales@renewablesassociation.ca</a> .		
Visa/ MasterCard/ AMEX	#: _____	Postal Code: _____
Expiry Date: _____		CVV: _____
Card Holder's Name: _____		

Signature:	
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## EXHIBITOR TERMS & CONDITIONS

1. CanREA reserves the right, at its sole discretion, to change the date or dates upon which the event is held or to cancel the event and shall not be liable in damages or otherwise by reason of any such change or cancellation, other than to refund in full any amounts paid by the Exhibitor to CanREA.
2. The Exhibitor shall not assign a contract or sublet the space or any part thereof or permit same to be used by any other person, without the prior written consent of CanREA. Any attempt to do so renders this contract null and void and will result in immediate cancellation of this contract with no refund.
3. The Exhibitor is responsible for compliance with all applicable laws, bylaws, ordinances, regulations, requirements, codes and standards, including those with respect to fire, safety, health and environmental matters and shall ensure that all equipment, materials and goods used by the Exhibitor so comply.
4. The Exhibitor shall indemnify and hold harmless CanREA from and against any loss, injury or damages whatsoever suffered by CanREA as a result of the Exhibitor's participation in the event, including without limitation, any third party claim against CanREA with respect to loss, injury or damage sustained or suffered by any other exhibitor or sponsor, the owner of the building, attendees of the conference, and their respective directors, officers, agents and employees.
5. This contract may be cancelled provided written notice is received by either party on or before January 12, 2023, and monies paid by the Exhibitor will be refunded less an administration fee of \$150. If the Exhibitor cancels after such date, they will be held responsible for the full contract price.

## EXHIBIT DETAILS

Exhibit Guidelines: Each exhibitor will be provided with an **8' x 8'** space: 6' draped table, two chairs, pipe and draped space (blue drape). The room is already carpeted.

Set-Up Time: Monday, February 27, 5 pm to 9 pm and Tuesday, February 28, 8 am to 9 am

Dismantle Time: Wednesday, March 1, 5 pm to 7 pm

Electricity: The following items can be added to your exhibit space at the prices listed below. A 13% tax will be applied to all orders.

Power bar - \$10.00

Extension cord - \$10.00

15 amp power circuit - \$217.00

20 amp power circuit - \$273.00

Internet: Please let us know if you require hard wire internet access for your exhibit space. Additional charges will apply.

Shipping: All materials and displays may be carried in during setup and must be removed during tear down. If you are staying as a guest at the Delta Hotels Toronto Airport & Conference Centre (event host hotel), you are permitted to have your materials shipped to your hotel room as a guest of the hotel.

The exhibitor is responsible for all setup and dismantling of their space.

Please complete the order form and submit it by email to: [sales@renewablesassociation.ca](mailto:sales@renewablesassociation.ca).

For more information, please contact Julie Mair, Membership and Business Development Manager at [jmair@renewablesassociation.ca](mailto:jmair@renewablesassociation.ca).

Canadian Renewable Energy Association  
GST/HST # 725674477 RT0001/ QST # 1214336649 TQ0001  
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